



NATIONAL SHIPPING ADJUSTERS



TECHNICAL LETTER No 2- 2024

FROM: NASHA Technical Department
TO: NASHA exclusive surveyors-Owner
SUBJECT: EVALUATION OF SERVICE SUPPLIERS NEW UPDATES
DATE: FEBRUARY 29th, 2024

To: Organization Members / Surveyors

Good day.

Dear Exclusive Surveyors,

Dear Exclusive Surveyors, the purpose of this letter is to inform you of the updates and changes in the **procedures and formats**, which are attached for your perusal and understanding of the table of contents. This update will start from **March 1st, 2024**.

Please note that the **paragraph 5.2.3** on the process for the evaluation of the service suppliers **P-Q-08** has been amended, with the following:

5.2.3 Periodic evaluation of service suppliers

- 5.2.3.1 The Technical Department shall ensure that work continues, e.g. by periodic audit, to be carried out in accordance with these Requirements, and shall withdraw the authorization of service providers who are not in compliance.
- 5.2.3.2 The Technical Department monthly checks the equipment calibration control table, if necessary requests verification of the calibration, updates the corresponding record.
- 5.2.3.3 For the performance evaluation of the Service Suppliers, the Surveyor evaluates the performance for those by using the Service supplier evaluation form, as per P-Q-08-F-12, during each inspection that requires the use of a service supplier.
- 5.2.3.4 The Surveyor shall submit the Service supplier evaluation form, as per P-Q-08-F-12, after the completion of each survey and the form will be reviewed by the Technical Department together with each survey's review.
- 5.2.3.5 The Technical Manager ensures that evaluation regarding authorized service providers is made available and if the evaluation of the service supplier is not complete or it's not in compliance with the requirements, the Technical Manager may proceed with the suspension or cancellation of the service supplier.



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find attached the P-Q-08 Control of Surveyors, Naval Architect and Service Suppliers Procedure updated and P-Q-08-F-12 Service supplier evaluation form for your reference.

Regards

Waiting for your confirmation of “SAFE RECEIPT, READ and UNDERSTANDING”.



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