



NATIONAL SHIPPING ADJUSTERS



TECHNICAL LETTER No 03/2018

FROM: NASHA Technical Department
TO: NASHA surveyor
SUBJECT: NOTIFICATION/CANCELLATION OF A SURVEYOR
DATE: JANUARY 16TH, 2018

Dear Exclusive Surveyors,

The purpose of this letter is to inform about the control with the exclusive surveyors:

1.1.1. *Notification / Cancellation of a Surveyor*

Technical Department

1.1.1.1. Prepares a Warning Letter, signed and sealed by the Technical Director / General Manager, for the following situations:

1.1.1.1.1. In case of one detention after an inspection has been carried out in a period of three (3) months.

1.1.1.1.2. In case the vessel has been detained in two (2) occasions within a period of 1 year.

1.1.1.1.3. In case of noncomplying with the established procedures of Head Office.

Note: Training shall be given for the previously mentioned items in connection to the warning letter.

1.1.1.2. Prepares Temporal Suspension (3 months) letter, signed and sealed by the Technical Director / General Manager, for the following situations:

1.1.1.2.1. In case of having 3 warning letters within a minimum period of 1 year.

1.1.1.2.2. In case a vessel has been detained three (3) times within a minimum period of 1 year.

Note: Training shall be provided for the aspects showing deficiency.

1.1.1.3. Prepares cancellation letter, signed and sealed by the Technical Director / General Manager for the following situations:

1.1.1.3.1. In case of having a vessel gets detained five (5) times within a two (2) year period.

1.1.1.3.2. In case of having 3 temporal suspensions.



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1.1.1.3.3. In case of threatening the integrity of the company.

Quality Assistant

1.1.1.4. Keeps a copy in the file of the document sent to the penalized surveyor / vessel, in connection to the aforementioned cases.

Please find attached for your reference and waiting for your confirmation of "SAFE RECEIPT, READ and UNDERSTANDING".

**Many thanks and best regards,
Eng. Angie Reyes de Lawrence
Technical Director
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